



Design and Engineering Department
Job Position: Project Manager

To Applicant;

EnergyScape Renewables is growing and we need your help! Join a winning team- A leader in Solar Design & Engineering Services, we provide solar PV designs, drafting, modeling, engineering, and quality checking services to some of the leading solar installation companies in the USA. This rapidly growing company has historical success in all markets and is looking to continually grow the portfolio through the addition of motivated and enthusiastic team members.

EnergyScape Renewables is looking for a Project Manager to join our Engineering & Design Department located at our Branch office in [_____]. We are looking for result-oriented candidates with a passion in the renewable energy industry. The role of a Project Manager is to manage the design and delivery of projects and maintaining and improving relations with current and future clients within our Energy business line. This position requires an ability to think critically, collaboration with individuals and teams, and a passion for delivering high quality results.

Responsibilities

- Manage a team of PV design engineers, Sr. PV design engineers, QC Engineers, and Assistant Project Managers.
- Primary point of contact between EnergyScape Renewables and the client and is responsible for project deliverables, management of work in progress (WIP), cost control, schedule, management of the coordination of the project engineering and technical support staff and management of project scope and service.
- Ensuring EnergyScape Renewables project management framework is followed, including project reporting and quality control and assurance procedures.
- Ensure proper company design practices are followed as they relate to their practices/deliverables and act as the focal point for team members.
- Coordinate peer reviews including third-party practice/discipline quality reviews of deliverables.
- Host team meetings to review and ensure project deliverables, communicate procedures and standards, and ensure staff is updated on all client and company procedures and standards. Provide and track daily support for team members and communicate to leadership.
- Hire, build, and grow great teams
- Monitor meetings with direct reports and internal stakeholders to maintain standardization and drive both quality and process improvements.
- Manage work schedules and timekeeping of direct reports.
- Assist APM's to deliver client feedbacks and communications.

- Actively manage the performance and goals of teams. Mentor and motivate direct reports to achieve goals and objectives.
- Create, implement, and drive standard operating procedures and PV engineer performance.
- Provides advice, direction, coaching and mentoring to team members and staff.
- Contributes to performance review and career development.
- Communicate and interact effectively and professionally with co-workers, management and customers.

Requirements

- Requires minimum 4-year degree (Engineering or Design field preferred)
- 2-3 years experience with CAD. Proficient with AutoCAD software.
- A minimum of 5 years related experience
- Familiar with national codes and standards
- Experience with Microsoft Office Suite and Adobe PDF Pro Suite (replacing sheets, creating PDF's)
- Experience or Knowledge of building practices.
- Experience with Salesforce CRM preferred
- Willingness to learn, listen to direction, yet not be afraid to ask questions. Ability to Learn.
- Can handle multiple tasks at once.
- NABCEP certification not required but is a plus

PHYSICAL DEMANDS

- Ability to perform normal office duties
- Ability to operate office equipment including computers
- Ability to interact and participate in meetings

Job Location :

BENEFITS :

Competitive Pay structure

Employee Provident Fund

Health Insurance

Opportunity for Personal & Professional Growth

Paid Holidays